



General Council Meeting

John Paul II Meeting Room

17 June 2019

Minutes written by Lauren Italiano

Attending

Monte Nathan (President)
Kirralee Coulter (Vice-President)
Lauren Italiano (Secretary)
Kaitlin Thorpe (Academic Director)
Grace Cuddihy (International & Residences Officer)
Olivia Trahair (Events Director)
Charlotte Lee (Deputy Events Officer)
Maneesh Kelly (Sponsorship Officer)
Thomas Desmond (Clubs Director)
Macy Gregson (Mature & Postgraduate Officer)
Brodie Mack (Welfare Director)
Heather Urry (Assist Officer)
Tessa Harris (Women's Officer)
Jarrold Pyne (Proxy, Mat Stasak)

Attending via proxy

Mat Stasak (Treasurer)

Apology

Amy Terzi (Marketing Director)
Benji Rabeling (Equity & Access Officer)
Bree Macaulay (Sport & Health Officer)
Eloise Ashton (Environment Officer)

Absent

Opening

Monte opened the General Council Meeting of the Student Association on 17 June 2019 at 6:08pm.

Agenda Items

1. Acknowledgment of Country/Silent Reflection

Monte reads through the acknowledgment of country. The Council observes a 30 second silent reflection.

2. Passing of last meeting's minutes

Monte asks if any council members who attended the meeting on 20 May 2019 have any amendments. Monte moves to pass the minutes from the meeting on 20 May 2019 as amended as an accurate representation of the last meeting. Seconded by Kirralee. Jarrod abstains. All other councillors are in favour. The motion is passed.

3. Proxies/Apologies

Apologies received – Benji Rabeling, Amy Terzi, Bree Macauley; Eloise Ashton Monte moves that the Council approve all apologies. Seconded by Maneesh. All are in favour. The motion is passed.

Proxies received – Mat Stasak

Monte moves that the Council approve Mat's apology and accept Jarrod Pyne as his proxy. Seconded by Brodie. All are in favour. The motion is passed.

Absences – Nil

4. President's Update

Monte raises the US Consulate working party. The aim is to focus on international relations on campus. Lisa, the US Consul contact, is visiting tomorrow. Grace and Macy would like to be part of the meeting. Grace asks if the meeting is open to international students. Monte clarifies that the US Consul is looking for an Australia perspective on international relations.

Monte raises the National Union of Students (NUS). Monte thinks the NDSA could use additional support to that which it receives from the University. Monte reached out to the other WA guilds and then spoke with Desiree, the President of NUS. Monte called to discuss what the benefits would be of joining the NUS. The NUS is an organization recognized by the government as the peak representative body for all tertiary students across Australia. They do not interact with students outside of the university guilds. They have three conferences a year. Every other WA university is part of NUS. Previously the NDSA has not been part of the NUS because it is a very political organization, as it takes a lot of stances on political issues, and also has a lot of internal politics.

Grace thinks the NUS purpose as expressed on its website is similar to the NDSA's current aims. Lauren thinks that students would rather the NDSA focus on running campus events and engaging on campus than focusing on

affiliation with a national political organization. Grace disagrees and thinks that students are quite political but not on campus because there are not the opportunities on campus. Tessa notes that SSAF has previously been rejected because of the concern that it gives the NDSA the opportunity to be too much like a union. Monte believes that NUS could help the NDSA gain SSAF.

Monte raises the portfolio's proposed SSAF budgets. He asks for these to be completed by Retreat Days.

Monte confirms that the ball has been approved. There were concerns that it would not, and SAUNDA's ball has not been approved. Maneesh notes that the NDLSS ball is scheduled for the same night.

Monte raises off-campus fundraising. Recently Student Services has said that clubs cannot fundraise off-campus unless the fundraising is for a charitable purpose. Monte notes that this is concerning because clubs can fundraise more money off-campus than on-campus. Grace notes STRIPES' affiliation was conditional on it not being associated with external organisations and thinks this change could be aiming to make all the clubs equal. Kirralee notes that clubs will really struggle under this condition. Tessa notes that the University is trying to encourage a sticky campus, and thinks that clubs is one of the best ways to do this. However if clubs cannot afford to run events or event to function than there is nothing attractive about them.

Monte raises the gym. The money which comes to the NDSA from the gym must all be put towards sport and health initiatives. Brodie and Bree will put together a proposal for spending the funds. Monte notes that the gym needs to be better advertised. The University has just expanded the gym capacity. Maneesh suggests reserving the new spaces for students. Kirralee is waiting on numbers from David McLean regarding student applications.

Monte raises campus safety. More CCTV and lighting is being invested in.

Monte moves that the Council move in camera. Seconded by Brodie.

Monte moves that the Council move out of camera. Seconded by Maneesh.

Monte notes that elections are coming up. The UWA parties nominate Guild candidates in May for the following year.

5. Vice-President's Update

Kirralee raises the proposed Terms of Reference for an administrative officer. She says that if passed the Terms will be sent to Ervina Ng who will forward it to SES, and ask for applicants.

Kirralee clarifies that the support staff would need skills in Wix for administrative tasks such as uploading the minutes. It is not to do marketing unless the Marketing Director requires.

Maneesh asks how the role will be filled. Kirralee says that it will be managed as SES normally is, with different SES staff working a few hours as required.

Motion	<i>To submit the proposed Terms of Reference for an administrative officer to the University for Semester 2 2019</i>	Moved: Kirralee Seconded: Olivia	Absentions: 0 Passed: All are in favour.
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Kirralee refers to the parking plan.

Kirralee refers to the retreat schedule. Kaitlin asks if the Council will need to meet on 1 July after retreat. Kirralee and Monte confirm that the Council does not.

Motion	<i>To expend \$315 on food for the Retreat Days</i>	Moved: Kirralee Seconded: Tom	Abstentions: 0 Passed: All in favour
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Kirralee still needs to submit a marketing form for the poll for sticky campus options, and the poll should be going up before the next meeting. Orientation Day Semester 2. She met with Erv Thursday morning last week. Erv and Talia like the Through the Decades idea. Olivia and Charlotte will begin working on the quotes and details for this. Kirralee asks councillors to start thinking about ideas for merchandise in time for Retreat Days.

Kirralee raises signage for the gender neutral bathroom. Erv and Campus Services are currently working on this. They are purchasing and installing the signage as presented at NSB and SAC.

Kirralee refers to Open Day. She and Monte had a meeting with Erv and Rommie last week about Open Day and Founders Week. She asks councillors to think of some events the NDSA would like to lead and collaborate on with the University for both Open Day and Founders Week.

Open Day is the 11th August. Some ideas include:

- student leaders in the University in the past (this could combine with the Founders Breakfast on the 13th)

Founders Cup is the 16th August. Some ideas include:

- a history of the NDSA display (throughout Founders Week e.g. using past ball posters)
- another event run by the NDSA that is more accessible than football – perhaps this could be the addition of another sport/health initiative on a different day such as frisbee or ping-pong/pool tournaments

Grace thinks that the University could make use of photos of how the University buildings used to be, and says that there are annual group photos of residences students.

6. Treasurer's Update

The monthly budget summary shows an overall net loss, with expenses primarily in the Welfare portfolio.

The budget summary for the year shows an overall net loss. The discount program and Murder Mystery Night significantly contributed to revenue, and expenses were primarily for events and marketing.

7. Secretary's Update

Lauren refers to the updates to the Events Guidelines. She notes that the aim was to assist councillors to afford to attend all events. The aim is also to help the event organisers who often pay for a ticket but work for most of the time at the event.

Discussion regarding how difficult it will be to monitor who is entitled to a discount. Tessa thinks councillors should be entitled to a discount regardless of what other events they have attended. Kirralee notes that it is a fine line between allowing benefits for councillors and assisting councillors to afford to attend all events.

Jarrod is concerned that the discount could be abused through the tickets being on-sold or multiple tickets being purchased at a discount. He also thinks that other students would think it is unfair for councillors to receive the discount.

Macy notes that her first year on the Council she did not pay for any events.

Kirralee suggests amending the clause regarding councillor discounts and replacing it with a clause permitting councillors confidentially to notify the Executive that they cannot afford to come to the event and ask to be exempt from being required to attend.

Olivia thinks this option should be additional to the discount.

Lauren will amend the Events Guidelines and bring them back to Council.

Lauren refers to the Circular Resolution Guidelines. Grace thinks 'proper discussion' should be amended to read 'discussion reaching consensus.'

Olivia refers to proposed cl 5.3 and thinks that it would be better for Circular Resolutions to be emailed by Executive or Directors. At the end of 3 business days the councillor who circulated the email must send all the information to the Secretary for the Secretary to keep a record of.

Kirrilee refers to the definition of 'events team' and thinks it should mean 'events organisers'.

Monte refers to the wording of cl 6 and suggests it should be 'contact officer' instead of 'responsible person'.

Motion	<i>To adopt the proposed Circular Resolution Guidelines with suggested amendments</i>	Moved: Lauren Seconded: Olivia	Abstentions: 0 Passed: All in favour
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8. Academic Update

Kaitlin says that the handbook is not yet finished but is included for reference. She aims to have it complete by Retreat.

9. International & Residences Update

Grace has done some research into what residence options other universities offer their students. The Student Housing Company builds apartment blocks

specifically for student accommodation. They have multiple room options and lots of facilities. Their only WA location is in the city, close to the train station, which would mean it is a half hour commute to Fremantle on public transport. Staff from the company have invited the NDSA to meet them and look at the accommodation. Grace would like councillors to attend for information, and notes they have also offered the Council the use of their space if the Council ever needs a meeting space in the CBD.

The Murdoch Student Guild has a portal on their website that allows students to advertise and find rooms or properties to rent. A Murdoch student email is required, and the portal is monitored to ensure its security. Grace has emailed the Murdoch Guild and is waiting for a reply. She is also waiting on a reply from David McLean.

Grace plans to have quotes for information/treat bags for Orientation Day Semester 2 ready for the next meeting.

10.Welfare Update

Brodie would like to focus on some initiative days in the next semester. These include World Suicide Prevention Day (10 September) and R U Ok Day (12 September). R U Ok Day has a bigger reach and a lot more marketing, so he plans to focus on this day. He has suggested to Tessa that she focus on the Pink Ribbon Breakfast in October. He has suggested to Eloise that she focus on Nude Food Day.

Grace leaves the room at 7.12pm.

Brodie notes that the theme of NAIDOC week this year is Voice, Treaty, Truth. He would also like to focus on Footy Colours day, which fundraises for children with cancer. Women's health week is also in Semester 2.

Grace returns at 7.15pm.

Brodie raises Dry July but the Council suggests October instead as that would get more traction.

Brodie will be drafting a student survey and asks for any suggestions to be sent through.

11.Clubs Update

Clubs Council took place in Week 13. There was a low turnout but very good discussions surrounding the clubs space and how it could be made a more inviting space. Tom asks councillors to send through any ideas.

Tom refers to the Guidebook and Guidelines. Olivia notes that there are a few typos. She also asks about the difference between the two. Tom thinks the Guidelines are more administrative tools and the Guidebook is more event and marketing ideas and tools for clubs.

Kirralee suggests including information about how club events interact with the alcohol policy. She also suggests including information about clubs such as SAUNDA. Tom will make these changes and bring the updated documents to Retreat.

12.Marketing Update

See General Business

13.Events Update

Olivia refers to the quiz night. She asks councillors who have not done so to please send through their RSAs, as this will assist with the checklist she must submit to the University. Marketing for this will begin soon.

She refers to the ball. Advertising began today and tickets have sold already. She would like to discuss the decorations. She thinks Perth Audio Visual is the best option for providing decorations. Kirralee suggests roof candles but Olivia thinks this will be very expensive and difficult to set up. She says that all tables will have centerpiece decorations. There will be an owl lectern, a platform nine and three quarters and Hogwarts house banners for decoration.

Olivia refers to Orientation Day. The Through the Decades theme has support from the University. A subcommittee will be formed on retreat.

Grace suggests incorporating a Hogwarts letter as part of the organization of the ball. Olivia notes that she cannot do this through Trybooking, but there is the possibility through follow up emails or all student emails.

14. General Business

Detailed Marketing Update

Amy provided a summary of the NDSA's engagement on social media

Facebook statistics:

09/06/2019– 15/06/2019

People

Largest audience: age 18-25

Most common device: mobile devices (75%)

Reach

People reached: 1,974 (60% increase)

Post engagement: 158 (365% increase)

Page likes

1 new (83% decrease)

Total: 4127

Instagram statistics:

Followers

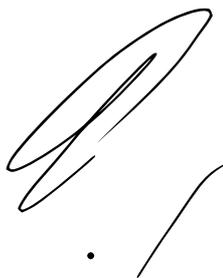
Total: 264

Amy provided a general marketing update. The Yule Ball event is open from 17 June 2019 after some delays. The Quiz Night posters are done and waiting on approval. Directors should contact Amy with anything they want shared on the NDSA pages which could be new content for social media.

Olivia asks if Natasha will be at retreat days, and Monte confirms that she will.

Closing

Monte closes the meeting at 7.25pm

A handwritten signature in black ink, appearing to be 'Montefiore Nathan', with a small dot below the main signature and a short horizontal line to the right.

Montefiore Nathan

President

Notre Dame Student Association