

 **Event Application Form**

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| --- |
| Name of club/society/association: |
|  |
| Event Organiser |
| Name:  |
| Phone Number:  |
| Email:  |
| Event Name |
| Event: |
| Date(s): | Time: |
| Location: |
| Theme: |
| Event Purpose: |
|  |
| Event Budget |
|

|  |  |  |
| --- | --- | --- |
|  | Credit | Debit |
| Room Hire |  |  |
| Food and drink |  |  |
| Extra expenses (photographer etc) |  |  |
| SOLD OUT ticket price |  |  |
| Expected profit or loss |  |

**I declare my statements in this document to be a truthful representation of the planned event undertaken by an affiliated club of the Student Association.** |
| Signatures: |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Event Organiser | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Student Association Clubs Director |
| Date: |
| \_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_\_ / \_\_\_\_\_\_\_\_\_ |

Top of Form

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